



# MOBILE PHONES

## POLICY

### **Rationale:**

- Mobile phones are important modern day communication tools, essential in providing a safe and effective school environment. However, they can easily be improperly used, lost or damaged and must therefore be effectively managed.

### **Aims:**

- To utilise the benefits of mobile phones whilst managing the problems they can potentially cause.

### **Implementation:**

- The school will purchase and maintain enough mobile telephones and service contracts to satisfy its needs.
- Teachers in charge of all excursions and trips involving students must ensure the school's mobile phones or similar appropriate communications devices accompany each trip.
- Students are encouraged to use the school phone system if there is a genuine emergency or a genuine need to contact parents.
- Students can bring mobile phone such as smart or iphones to class for educational purposes only.
- Any student seen incorrectly using a mobile phone during school hours will have their mobile phone confiscated until the end of the day. Failure by the student to hand over their mobile phone may result in the student automatically being suspended.
- Students who bring a mobile phone to school do so at their own risk. No responsibility will be taken by the college for any loss or damage to a student's mobile phone. Staff will not be expected to pursue any course of action if a student's mobile phone is lost, stolen or damaged.

### **Evaluation:**

- This policy will be reviewed as part of the school's three-year review cycle.

This policy was last ratified by School Council in....

**May 2014**