



# Electronic Device Code of Conduct

## POLICY

- The College's Internet facility exists to provide access to curriculum related information. Staff and students will not use this facility to look for material which is not related to school work.
- Publications dealing with inappropriate material such as illegal activities, pornography and extreme violence are not permitted at the College. Staff and students will make no attempt to access any material that may be deemed inappropriate by the College on their own or the College's devices. Any accidental access of inappropriate material will be reported to the Principal.
- Information published on the Internet may be inaccurate or may misrepresent a person or situation. Staff and students will take care in their use of this information.
- Staff and students will not break copyright law by copying/ or redistributing another's work without correctly acknowledging them.
- Online behaviour will be cooperative, mature, responsible and courteous. The use of obscene, harassing or abusive language is prohibited and members of the school community should report any cases of such usage against them, or others, to the Principal.

The Commonwealth Crimes Act states that a person shall not knowingly or recklessly:

- Use a telecommunications service supplied by a carrier to menace or harass another person;  
or
- Use a telecommunications service supplied by a carrier in such a way as would be regarded by reasonable persons as being, in all circumstances, offensive.
- In fairness to other users I will make my computer & Internet use as efficient as possible.
- Students may not damage hardware or change any software configurations, access the control panel or change the display settings on any school computer or iPad, including the screen saver, not add any unauthorised programs or files or download any games.
- Students will not use valuable computer/iPad/ Internet time playing non-educational games.
- Email accounts are available for all students and are only to be used for educational purposes. Students must respect the email privacy of other students and ensure that the email does not contain any inappropriate or offensive material. Teachers will not read student emails unless an email violation report has been sent or if the teacher suspects that an account is not being used for educational purposes.
- When sending email, publishing work on the College's web site or any other form of communication over the Internet, personal information, including surnames, addresses, telephone numbers and credit card details will not be published.

- Students must only use their own user name and password when accessing the Internet. They may not make any attempt to acquire and/ or use the password or any other student and/ or teacher/ staff.
- Breaching this policy may result in students' internet/ computer or BYOD privileges being suspended. Legal violations will be reported to the police.

This policy was last ratified by School Council in...

**June 2017**